



Trustee Board Minutes

Time:	17:00
Date:	17 th November 2014
Location:	B101
Trustees Present:	<ul style="list-style-type: none"> • David Suber – CP Democracy & Education [DS] – Chair • Georgie Robertson – CP Campaigns & Welfare [GR] • Kabir Joshi – CP Activities & Events [KJ] • Simon Campbell – Academic Affairs Officer [SC] • Max Lohnert – Academic Affairs Officer [ML] • Manuella Schwarz – Black Officer [MS] • Karmel Carey – Disabilities Officer [KC] • Roisin Crowley – Disabilities Officer [RC] • Tom King – LGBTQ Officer [TK] • Nate Reidy – LGBTQ Officer [NR] • Mohamed Taha – Post Graduate Research [MT] • Phoebe Fisher – Environment Officer [PF] • Hannah Slydel – Womens Officer [HS] • Luna Cottis – Entertainments Officer [LC] • Ana-Luiza Olanescu – International Officer [AO]
Others Present:	<ul style="list-style-type: none"> • Peter Baran – General Manager [PB] • Vic Casambros – Governance & Communications Coordinator [VC] • Wael Omar – Co-opted PGT Officer
Apologies:	<ul style="list-style-type: none"> • Mollie Hanley – Womens Officer [MH] • Grace Wilcocks – Campaigns Officer [GW] • Harriet White – Environment Officer [HW] • Ruman Hasan – Anti Racist Officer [RH] •
Absent:	•

Action/Discussion	Who	What
1) Introduction, Declarations Of Interest and Brief Trustee Training	PB	Peter outlined the role of trustees and asked trustees to sign the declarations of interest.



<p>2) Minute Of The Previous Meeting</p> <p>The minutes for the last meeting were approved</p>		<p>Minutes were approved</p>
<p>3) Matters Arising</p> <p>There were no matters arising from the previous Board of Trustees Meeting</p>		<p>There were no matters arising from the previous board of trustees meeting.</p>
<p>4) Operating Plan 2014-15 - updates and progress</p>		<p>The Sabbs and PB explained the Operating Plan to the trustees.</p>
<p>5) Report on Advice & Welfare Service - to note Financial Report (Including Audited Accounts attached)</p>		<p>The trustees wished to thanked the Welfare Adviser for the report produced.</p>
<p>6) To discuss and approve (Management accounts for first quarter 2014-15 will follow)</p> <p>Finance committee:</p> <p>Members of the Finance committee will be recruited at the next exec meeting.</p>	<p>PB</p>	<p>Introduced the accounts</p>
<p>7) Risk Register</p> <p>The risks will be re-evaluated at the next Trustee Meeting</p>	<p>PB</p>	<p>Introduced the Risk Register to the trustees</p>
<p>8) Capital Spend 2014-15</p> <p>a) Outside Area Of The Bar (Proposal Attached) - to approve (attached)</p>	<p>PB</p> <p>PB</p>	<p>Introduced the proposal to the trustees</p> <p>To present accounts at next UGM and hold a separate open meeting explain accounts</p>

<p>Vote: To approve the plan pending UGM</p> <p>For – 13 against – 0 abstain – 0</p> <p>b) SU Sound Equipment - to approve (to follow)</p> <p>The Trustees voted on setting a £30,000 cap for this project for the working group, who will then bring back a final proposal for the trustees to make a decision on.</p> <p>For - 12 Against - 0 Abstain - 1</p>	<p>VC</p> <p>PB</p> <p>PB</p> <p>PB</p>	<p>Put accounts info on website.</p> <p>Gave an update on the tender process for the JCR and Bar Sound Equipment.</p> <p>Asks Trustess to specify a budget for the project</p> <p>To present the plans to students in a open meeting.</p>
<p>9) Policy Matters Arising From UGM's To be Submitted</p>		
<p>10) Living wage implementation for shop and bar staff</p>	<p>PB</p>	<p>Presented the updated on the London Living Wage and when different organisations are</p>

<p>Trustees Voted to:</p> <p>a) Implement the LLW from Jan 1st 2 Trustees</p> <p>b) Implement the LLW from Jan 1st + Backdate to 6th Nocember 8 Trustees</p> <p>C) Abstentions 3 Trustess</p>	<p>PB</p> <p>PB</p>	<p>implementing the new wage.</p> <p>The Current date recommend by Unison is January 1st 2015</p> <p>The extra cost of the new London Living Wage is £250 per week.</p>
<p>11) Paid liberation coordinator</p>	<p>HS</p> <p>PB</p>	<p>Updated the trustee board on the idea of creating a Paid Liberation Staff Member</p> <p>Explained the best route is to carry out a research project and present a full proposal to the trustee board.</p>
<p>11) Any other business</p>		