



Trustee Board Minutes

Time:	18:00
Date:	28 th May 2014
Location:	B101
Trustees Present:	<ul style="list-style-type: none"> • Leah Edwards – CP Campaigns & Welfare [LE] – Deputy Chair • Johann Barbe – CP Activities & Events [JB] • David East – CP Democracy & Education [DE] – Chair • David Suber – Academic Affairs Officer [DS] • Kabir Joshi – Black Officer [KJ] • Simon Campbell – Anti Racist Officer [SC] • Jivan Mohanty – Disabilities Officer [JM] • Tom King – LGBTQ Officer [TK] • Grace Wilcock – Mature Students Officer [GW]
Others Present:	<ul style="list-style-type: none"> • Peter Baran – General Manager [PB] • Vic Casambros – Governance & Communications Coordinator [VC]
Apologies:	<ul style="list-style-type: none"> • Connor Youngberg – Post Graduate Research [CY] • Emily Judson – Environment Officer [EJ] • Cate Inverso – Post Graduate Taught [CI] • Karmel Carey – Disabilities Officer [KC] • Georgina Robertson – Campaigns Officer [GR] • Vithyah Chelvham – Womens Officer [VCh] • Bintu Bali – Anti Racist Officer [BB] • Larni Phoenix – Accommodation Officer [LP] • Shahrzad Jahanbani – Entertainments Officer [SJ] • Mustafa Zafar – Academic Affairs Officer [MZ]
Absent:	<ul style="list-style-type: none"> • Resham Akhtar – Womens Officer [RA]

Action/Discussion	Who	When
<p>1: Minutes of the Previous Meeting</p> <p>Equality targets carried forward</p> <p>Advertising carried forward over summer</p>		

<p>2: Matters Arising</p>		
<p>3: Finance Update (to be circulated Tuesday)</p> <p>PB presented the accounts to trustees and explained the areas</p>		
<p>4: Staffing Update</p> <p>Extending the contract of the Advice Caseworker</p> <p>PB presented information about the Advice Case Worker and work done through the year.</p> <p>LE & DE added their input about how they had worked with the adviser.</p> <p><i>The trustees voted to keep make the role permanent.</i></p> <p>Extending the contract of the Governance & Communications Co-ordinator</p> <p>PB presented information about the Governance & Communications Coordinator and work done through the year.</p> <p>JB & DE added their input about how they had worked with the Governance & Communications Coordinator.</p> <p><i>The trustees voted to keep make the role permanent.</i></p>		

<p>Appointing a Sports & Activities Co-ordinator post</p> <p>PB and JB put forward the case for the new role.</p> <p><i>The trustees voted to recruit for this role</i></p>		
<p>6: Sabbatical Officers Update</p> <p>The three new sabbatical officers who will be taking up office on 1st August 2014 are:</p> <ul style="list-style-type: none"> • Kabir Joshi – <i>Activities & Events</i> • David Suber – <i>Democracy & Education</i> • Georgie Robertson – <i>Welfare & Campaigns</i> 		
<p>6: Operating Plan 2013-14 update</p> <p>PB and LE gave an update on the operating plan and actions thus far.</p> <p><i>This was accepted by all.</i></p>		
<p>7: SOAS Spirit Budget</p> <p>TK presented the budget to the trustees.</p> <p><i>This was accepted by all.</i></p>		
<p>Any other Business</p>		