



Trustee Board Minutes

Time:	17:00
Date:	15 th October 2013
Location:	B101
Present:	<ul style="list-style-type: none"> Leah Edwards – CP Campaigns & Welfare [LE] – Deputy Chair Johann Barbe – CP Activities & Events [JB] David East – CP Democracy & Education [DE] – Chair Mustafa Zafar & David Suber – Academic Affairs Officers [DS] & [MZ] Shahrazad Jahanbani – Entertainments Officer [SJ] Emily Judson – Environment Officer [EJ] Kabir Joshi – Black Officer [KJ] Simon Campbell & Binto Bali – Anti Racist Officer [SC] & [BB] Karmel Carey & Jivan Mohanty – Disabilities Officers [KC] & [JM] Vithyah Chelvham & Resham Akhtar – Womens Officers [VCh] & [RA] Georgina Robertson – Campaigns Officer [GR] Tom King – LGBTQ Officer [TK] Larni Phoenix – Accommodation Officer [LP] Grace Wilcock – Mature Students Officer [GW] Peter Baran – General Manager [PB] Vic Casambros – Governance & Communications Coordinator [VC]
Apologies:	<ul style="list-style-type: none"> Connor Youngberg – Post Graduate Research [CY] Post Graduate Taught – Up for election in October
Absent:	<ul style="list-style-type: none"> Ahmed Chaudhry & Muhaymin Maneka – International Officer [AC] & [MM]

Action/Discussion	Who	When	Notes
Membership & Terms Of Reference Chair is now changed to CPDE [DE] [LE] has been elected as deputy Chair Meeting administration is now done by [VC]			
Register of Interest <i>None recorded</i>			
Minutes of Last Meeting			

2 new FTE Taken on. (<i>Vic & Susanna</i>) Shares will only be sold if there is a 90% buy back.			
Sub-committee Reports / Electing members of New Sub Committees Finance Committee (<i>monthly</i>): 5 members DE LE EJ BB LP First meeting November 15 th .			
Finance Report – Draft Audited Accounts PB talked everyone through the accounts			
Actions from UGM (including Policies & Procedures) (To follow after UGM) Need to set Equality & Diversity Targets Test Audio & Lighting Equipment that was re-found Ask SAAA to invoice the union Create working group for “cops on campus motion” Write paper saying how UGM Actions have been dealt with	Exec VC GR DE, GW, LR, SC DE	By Next Exec By next Trustee Before next UGM Before next UGM	
2013-14 Operating Plan PB talked everyone through the Operating Plan JB to create a survey about sports participation, bring to exec for feedback			
Any other Business			
Time & Date of next meeting November 19 th 1700 - 1900			



Room TBC

