

Job Description

Job Title:	Enough is Enough Welfare Contact
Reports to:	Enough is Enough Coordinator
Working relationships:	Student Engagement Manager, Advice and Welfare Manager, SOAS SU Staff, Bar Staff
Responsible for:	n/a
Grade:	London Living Wage

Main purpose of the job:

The overarching purpose of the Enough is Enough Team is to support SOAS Students Union's goal to provide all students with a safe environment to work, study and socialise leading to improved student satisfaction, student retention and the promotion of good citizenship.

The purpose of the Enough is Enough Team is to reinforce the student union's Zero Tolerance stance on sexual harassment/assault and to raise awareness of positive sexual relationships. The role of the Welfare Contact is to deliver the mandatory consent training, as well as support students appropriately and under the guidance of the Enough is Enough Coordinator/SU staff during Late License events, if an obvious incident of harassment is taking place. Furthermore, the Welfare Contact will provide initial pastoral support to any student affected by sexual harassment or assault.

The post of the Welfare Contact is responsible for intervening (full intervention training provided) if necessary, providing advice and promoting their work through their presence across campus and through delivering training. This includes by attending Late License events. The Welfare Contact will be trained to deliver consent training effectively, to identify harassment and assault, and in how to sensitively handle initial disclosures of incidents of sexual violence and will signpost to relevant support. Additionally, the Welfare Contact will liaise with appropriate staff to ensure that incidents are supported in the most appropriate manner.

Main Duties and Responsibilities:

- Complete full training sessions to the best of their ability, ensuring that they are confident and fully informed before beginning their role.

- Deliver the Mandatory consent training to new SOAS students throughout Welcome Week, Week One and continuing Wednesday afternoons.
- Promote awareness of SU's Zero Tolerance stance on sexual harassment and assault by being present at Late License Events.
- Under the guidance of the Enough is Enough Coordinator – and liaising with SU staff and security – intervene where appropriate in problematic situations.
- Provide pastoral support to students affected by incidents including, but not limited to, sexual misconduct, intoxication, mental health and ensure the student has information on follow up support offered from the Wellbeing Services.
- Handle initial disclosures of any nature and provide follow-up that is most appropriate after an event has ended.
- Ensure that incident reports are written within 24 hours, and shift summaries written within 48 hours, and sent by email to the Enough is Enough Coordinator
- Attend regular supervision meetings with the Enough is Enough Coordinator and team to ensure the project is continually improving
- Be professional at all times when dealing with staff and other students. This includes, but is not limited to, giving reasonable notice when you are unable to work, responding to emails in a timely manner, following instructions from the SU staff and Enough is Enough Coordinator.
- Ensure that when socialising, while off duty, on campus or any university related events, your behaviour supports and promotes the Enough is Enough Project's aims.
- Uphold the job's values outside of work, and ensure to not put the University or Students Union into disrepute.
- Encourage others (staff and students) to intervene and to stand up to sexual harassment and assault.

- Combat stigmatisations and problematic behaviour by taking a stand in your everyday life.

Person Specification

The Person Specification focuses on the knowledge, skills, experience and qualifications required to undertake the role effectively.

Requirements	
Education and Qualifications	A current SOAS student
Knowledge and skills	A good understanding of consent and the importance of active bystander intervention
Work experience	Evidence of working within a team environment
Communication skills	<p>Excellent communication and interpersonal skills</p> <p>The ability to present confidently and in an engaging manner.</p> <p>The confidence to intervene and challenge others</p> <p>The confidence to liaise with key personnel for example, bar staff, Security and the SU staff</p>
Other requirements	<p>A demonstrable understanding of equality and diversity, and professional conduct and their practical application within a student support environment.</p> <p>Positive, resilient and determined attitude.</p>

	<p>Demonstrable commitment to own professional development.</p> <p>The ability to adapt to different situations</p> <p>The ability to handle sensitive information</p>
Desirable	<p>Experience of working in support or advising contexts or in a similar role.</p>