Emergency Procedures

Assembly Point

Assembly point – Staff and Students should use the pavement at Malet Street until they are able to reoccupy the building, or given other instructions

Fire

— If you see smoke or fire, raise the alarm straight away by pressing the manual call point

— Report any instances via calling **555** via Teams or **07548240542**

— Leave and move aways from the impacted area immediately

— Head straight to the Assembly point as per the visual

— **Note**: Staff and Students should use the pavement at Malet Street until they are able to reoccupy the building, or given other instructions

Any Other Emergency Evacuation

— If there is any emergency evacuations, report any instances via calling **555** via Teams or **07548240542**

— Leave and move aways from the impacted area immediately

— Head straight to the Assembly point as per the visual

— **Note**: Staff and Students should use the pavement at Malet Street until they are able to reoccupy the building, or given other instructions

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